Housing Revenue Account

Budget for the year ending 31 March 2022						
	2020/21 Actual £	2021/22 Estimate £	2021/22 Probable £	2022/23 Estimate £		
Expenditure						
General management	1,892,514	2,016,130	2,168,265	2,264,889		
Special services management	585,304	872,138	792,708	927,538		
Supporting people for Council tenants	129,482	145,100	176,700	181,800		
Mobile home site (Net)	(189,395)	(83,350)	(139,900)	(169,050)		
Housing repairs	5,159,167	6,605,830	9,079,625	15,201,080		
Less funded from major repairs reserve	(2,359,955)	(2,976,000)	(4,750,000)	(11,955,000)		
Sale of Council houses administration	0	0	0	0		
Other HRA Expenditure	557,258	481,000	511,000	518,000		
Debt charges	3,425,944	3,425,600	3,425,600	3,379,000		
Depreciation charges	1,943,132	1,948,000	1,963,241	1,963,241		
Additional Revenue contribution to Major Repairs reserve	0	0	0	6,972,054		
Total expenditure	11,143,451	12,434,448	13,227,239	19,283,552		
Income						
Rent from dwellings	16,398,955	16,574,300	16,602,000	17,390,800		
Non-dwelling rents and income	200,943	179,900	194,200	187,200		
Interest on balances	33,256	0	32,500	95,800		
Total income	16,633,154	16,754,200	16,828,700	17,673,800		
Surplus (deficit) in the year	5,489,703	4,319,752	3,601,461	(1,609,752)		

Housing revenue account working balance						
	2020/21 Actual £	2021/22 Estimate £	2021/22 Probable £	2022/23 Estimate £		
Balance brought forward	24,434,695	28,223,187	29,254,135	26,945,596		
Add surplus (less deficit) in the year	5,489,703	4,319,752	3,601,461	(1,609,752)		
Capital expenditure - new purchases	(187,242)	(910,000)	(650,000)	(780,000)		
Capital expenditure - new build programme	(346,135)	(843,300)	, ,	(1,430,000)		
Capital expenditure - further potential schemes	(136,886)	(1,550,000)	0	(5,000,000)		
Balance carried forward	29,254,135	29,239,639	26,945,596	18,125,844		
Major Repairs Reserve balance	5,806,464	4,423,287	3,019,705	0		
Total balances	35,060,599	33,662,926	29,965,301	18,125,844		
				· · · · · ·		

General management

Service description

Budget manager: Corporate Head of Housing - Mr A Vincent

Service function: General management of the Council's housing stock including

- Policy and management

- Tenancy applications and selection of tenants

- Rent collection and accounting

Legal status: Sections 20 - 27 of the Housing Act 1985.

Policy objectives: Set out in the HRA business plan and the strategic plan.

Budget for the year ending 31 March 2022							
	2020/21 Actual £	2021/22 Estimate £	2021/22 Probable £	2022/23 Estimate £			
Expenditure	£	£	£	Z.			
Employees							
Salaries	775,532	809,900	866,300	965,100			
Training and recruitment	54,394	43,100	42,500	43,000			
Premises related expenses							
Council tax - empty dwellings	73,160	31,000	30,960	16,400			
Transport related expenditure							
Travelling and subsistence	10,038	16,500	15,800	14,700			
Supplies and services							
General office expenses	41,950	40,470	48,030	42,370			
Communications and computing	74,763	83,500	83,770	49,470			
Payment of rent - collection fees	3,608	4,500	4,000	4,000			
Legal and other expenses	36,338	57,100	56,800	56,900			
Property development consultation (New)	000 000	0	070 005	000.054			
Insurance	200,283 5,101	214,200	270,235 75,000	303,954 75,000			
Removal and disturbance expenses DHP top-up	41,150	75,000 50,000	50,000	50,000			
		·	·				
Support services	630,220	641,360	661,180	661,780			
Capital Charges	4,754	10,000	22,190	39,915			
Gross expenditure	1,951,291	2,076,630	2,226,765	2,322,589			
Income							
Grants & contributions	4,467	3,800	3,800	3,800			
Legal expenses recovered	0	2,000	2,000	2,000			
Other Costs Recovered	65	0	0	0			
Insurance premiums recharged	14,245	14,700	14,000	14,500			
Recharge to General Fund	40,000	40,000	38,700	37,400			
Gross income	58,777	60,500	58,500	57,700			
Net expenditure	1,892,514	2,016,130	2,168,265	2,264,889			

2

Special services management

Service description

Budget managers: Head of Housing Technical Services - Mr S. Allen

Housing Services Manager - Mrs A Kendall

Service function Services to HRA tenants including the running costs and management

of, plant (e.g. lifts) lighting of staircases and courtyards; caretaking; cleaning and ground maintenance; sheltered accommodation managers;

and other services (mainly shared) to HRA tenants.

Legal status

Sections 20 - 27 of the Housing Act 1985.

Housing Act 1985 s27BA (consultation with tenants with respect to management)

Budget for the year ending 31 March 2022							
	2020/21 Actual £	2021/22 Estimate £	2021/22 Probable £	2022/23 Estimate £			
Expenditure							
Employees							
Managerial and administrative staff	77,575	93,900	93,900	98,400			
Scheme managers	33,800	87,100	39,100	40,600			
Caretaking and cleaning	91,851	143,200	139,550	146,750			
Premises related expenses							
Building maintenance (tenants initiatives)	20,186	131,600	130,700	200,700			
Energy and utility costs	111,909	135,800	133,020	147,470			
Rent, rates and insurance	7,995	8,750	5,050	9,600			
Cleaning and domestic supplies	23,315	28,020	14,160	15,850			
Grounds maintenance	78,548	91,890	99,990	97,090			
Furniture & Equipment	1,162	1,800	3,100	3,200			
Transport related expenditure							
Use of vehicles	7,356	7,820	7,560	7,900			
Car allowances	2,200	3,000	3,000	2,500			
Supplies and services							
General expenses - TV Licences	1,365	1,720	1,720	1,720			
General expenses (tenants participation)	7,157	13,100	15,100	33,100			
Communications and computing	14,136	13,790	8,550	12,050			
Community First Initiative	15,000	30,000	15,000	25,000			
Support services	106,240	97,540	97,300	100,400			
Capital Charges	1,408	1,408	1,408	1,408			
Gross expenditure	601,203	890,438	808,208	943,738			
Income							
Grants & Contributions	1,320	1,800	1,800	1,800			
Sales, fees and charges	14,081	15,000	13,200	13,900			
Rents and leases	498	1,500	500	500			
Net expenditure	585,304	872,138	792,708	927,538			

3

Supporting people (for Council tenants)

Service description

Budget manager: Housing Services Manager - Mrs A Kendall

Service function: To provide support for housing tenants, primarily in our sheltered stock

and those using the community alarm scheme.

Legal status:

Housing Act 1985 s11A (provision of welfare services)

Section 128 of the Leasehold Reform, Housing and Urban Development Act 1993.

Section 2 of the Local Government Act 2000.

Policy objective: To provide support for vulnerable clients and collect appropriate Support charges.

Budget for the year ending 31 March 2022						
Expenditure	2020/21 Actual £	2021/22 Estimate £	2021/22 Probable £	2022/23 Estimate £		
Employees Salaries	171,400	186,400	186,400	192,800		
Transport related expenditure						
Staff travelling and subsistence	2,300	3,100	3,100	2,700		
Supplies and services						
Furnishing - renewals	7,573	16,500	16,500	16,500		
Community alarm system recharge	113,300	118,200	118,200	120,500		
Support services	23,000	23,000	23,000	19,800		
Gross expenditure	317,573	347,200	347,200	352,300		
<u>Income</u>						
Supporting people grant	8.309	0	0	0		
Costs recovered	6,051	0	0	0		
Sheltered dwellings tenants charges	170,364	170,500	170,500	170,500		
Charges to clients - Community Alarms	3,367	31,600	0	0		
Gross income	188,091	202,100	170,500	170,500		
Net expenditure	129,482	145,100	176,700	181,800		

4

Mobile home site

Service description

Budget manager: Housing Services Manager - Mrs A Kendall

Service function Supervision, management and maintenance of the Councils

mobile home site at Heathervale, providing both private pitches and

accommodation for homeless families.

Legal status Section 24 of the Caravan Sites and Control of Development Act 1960

Note: The budget for this service does not include the capital charge for the Heathervale Site.

Budget for the year ending 31 March 2022						
	2020/21 Actual £	2021/22 Estimate £	2021/22 Probable £	2022/23 Estimate £		
Expenditure	~	~	~	~		
Employees						
Salaries	7,200	8,200	8,200	8,900		
Wages	0	700	700	700		
Premises related expenses						
Maintenance of vans and site	2,584	35,600	33,000	3,100		
Fuel, light, cleaning and water	22,319	20,000	25,200	25,700		
Rates, insurance and telephone	1,653	1,300	450	1,500		
<u>Transport related expenditure</u>						
Car Allowances	100	100	100	100		
Support services	7,600	7,800	7,800	8,100		
Other items						
Capital (caravan renewal)	0	45,000	0	0		
Gross expenditure	41,456	118,700	75,450	48,100		
Income						
Fees and charges						
Sale of mobile homes - commission	40,695	15,000	25,000	20,000		
Site rents (net of voids)	123,964	123,700	124,100	129,000		
Rent of mobile homes (net)	49,021	46,400	46,400	48,300		
Water charges	16,721	16,500	19,400	19,400		
Miscellaneous	450	450	450	450		
Gross income	230,851	202,050	215,350	217,150		
Net expenditure	(189,395)	(83,350)	(139,900)	(169,050)		

5

Housing repairs - maintenance

Service description

Budget manager: Head of Housing Technical Services - Mr S. Allen

Service function: To maintain and enhance the condition of the Council's

Housing stock.

Legal status: Section 11 of the Landlord and Tenants Act 1985

Policy objectives: To provide a customer focussed repairs service which maintains and

improves the condition of our stock.

Budget for the year ending 31 March 2022						
	2020/21 Actual £	2021/22 Estimate £	2021/22 Probable £	2022/23 Estimate £		
Planned maintenance						
Cyclic works - external decorations	195,983	240,000	319,700	0		
Cyclic works - communal decorations	8,495	27,000	27,000	0		
Cyclic works - OAP decorations	0	20,000	0	0		
Annual maintenance and inspection (net)	504,049	616,500	616,500	616,500		
Rolling repairs programme	4,514	45,000	0	0		
Total planned maintenance	713,041	948,500	963,200	616,500		
Special works						
Major works	1,833,888	1,810,000	2,300,000	9,055,000		
Sheltered scheme works	14,249	0	2,000,000	0,000,000		
Total special works	1,848,137	1,810,000	2,300,000	9,055,000		
· —	,,,,,,,	, , , , , , , , ,	,,			
<u>Demand maintenance</u>						
Houses, flats and communal areas	471,193	680,000	680,000	703,000		
Temporary Accomodation units	15,755	25,000	25,000	26,000		
Sheltered housing	51,268	60,000	60,000	62,000		
Total demand maintenance	538,216	765,000	765,000	791,000		
Major improvement schemes						
Central heating	103,720	530,000	850,000	1,250,000		
Kitchen and bathroom upgrades	408,098	636,000	1,600,000	1,650,000		
Total major improvement schemes	511,818	1,166,000	2,450,000	2,900,000		
Oth an incidence and						
Other maintenance	E14 202	E27 000	1 150 000	EE1 E00		
Void repairs and decoration allowances Disabled conversions (net)	514,293 69,444	527,000 200,000	1,150,000 200,000	551,500		
Total other maintenance	583,737	727,000	1,350,000	551,500		
Total other maintenance	363,737	121,000	1,350,000	331,300		
Insurance claims (excl. rent loss)						
Insured costs	51,471	103,000	103,000	103,000		
- Less policy excess	(2,000)	(3,000)	(3,000)	(3,000)		
Gross cost of insurance claims	49,471	100,000	100,000	100,000		
Gross Expenditure	4,244,420	5,516,500	7,928,200	14,014,000		
Income	-,,	-,	-,,	,,		
Insurance company settlement of claims	49,471	100,000	100,000	100,000		
Gross Income	49,471	100,000	100,000	100,000		
Total marintanana hudust	4 404 040	F 440 F00	7 000 000	42.044.000		
Total maintenance budget	4,194,949	5,416,500	7,828,200	13,914,000		
See next page for supervision costs						

6

Housing repairs - supervision

Service description

Budget manager: Head of Housing Technical Services - Mr S. Allen

Service function: The cost of supervising the maintenance of the Council's Housing Stock

Legal status: Section 11 of the Landlord and Tenants Act 1985

Policy objectives: To improve maintenance of the housing stock.

To maintain high levels of tenant satisfaction.

To achieve and maintain the decent homes standard.

Budget for the year ending 31 March 2022							
	2020/21 Actual £	2021/22 Estimate £	2021/22 Probable £	2022/23 Estimate £			
Expenditure							
Salaries	542,798	765,300	767,475	812,200			
Training costs	657	2,000	2,000	2,000			
Car allowances	16,000	23,500	23,500	15,000			
Supplies and services	40,683	19,050	60,070	52,200			
Support services	367,980	383,380	402,280	409,580			
Recharges	(3,900)	(3,900)	(3,900)	(3,900)			
Total supervision costs	964,218	1,189,330	1,251,425	1,287,080			
Total maintenance costs (previous page)	4,194,949	5,416,500	7,828,200	13,914,000			
Gross housing repairs expenditure	5,159,167	6,605,830	9,079,625	15,201,080			

(For information only)	2020/21 Actual £	2021/22 Estimate £	2021/22 Probable £	2022/23 Estimate £
Special major works	1,833,888	1,810,000	2,300,000	9,055,000
Sheltered scheme works	14,249	0	0	0
Central heating programme	103,720	530,000	850,000	1,250,000
Kitchen and bathroom upgrade works (incl exl	408,098	636,000	1,600,000	1,650,000
Total capital repairs	2,359,955	2,976,000	4,750,000	11,955,000
r repairs to be met from new repairs reserve	2,359,955	2,976,000	4,750,000	11,955,000

Sale of Council houses

Service description

Budget managers: Housing Services Manager - Mrs A Kendall

Service function To administer the Right to Buy scheme.

Legal status Part V of the Housing Act 1985, as amended by Part II of the

Leasehold Reform, Housing and Urban Development Act 1993.

Policy objectives: Process Right To Buy applications quickly and efficiently.

Budget for the year ending 31 March 2022						
	2020/21 Actual £	2021/22 Estimate	2021/22 Probable £	2022/23 Estimate £		
Expenditure	~	_		~		
Employees						
Salaries	8,600	10,000	10,000	10,700		
Transport related expenditure						
Car allowances	100	200	200	200		
Supplies and services	10 710	40.700	45.000	40.000		
Valuation and other fees	16,740	10,700	15,200	12,200		
Support services	17,700	18,000	18,000	19,100		
	,	,	,	,		
Gross expenditure	43,140	38,900	43,400	42,200		
Charged to capital receipts	(43,140)	(38,900)	(43,400)	(42,200)		
Met by the Housing Revenue Account	0	0	0	0		

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HRA debt charges and depreciation

Service description

Budget managers: Senior Accountant (Housing) - Mr C. Mitchell

This page details the major changes relating to the HRA revenue budgets as a consequence of the "Housing Reform" in April 2012. Service function

Budget for the year ending 31 March 2022					
		2020/21 Actual £	2021/22 Estimate £	2021/22 Probable £	2022/23 Estimate £
Debt charges Interest on borrowings Dealing charges		3,425,944	3,425,600	3,425,600	3,379,000
	Net expenditure	3,425,944	3,425,600	3,425,600	3,379,000
Depreciation transferred to Depreciation	major repairs reser	<u>ve</u> 1,943,132	1,948,000	1,963,241	1,963,241
			1,948,000	1,963,241	1,963,241 6,972,054

Major Repairs Reserve summary	<u>2020/21</u> Actual £	2021/22 Estimate £	2021/22 Probable £	2022/23 Estimate £
Opening balance at start of year	6,223,287	5,451,287	5,806,464	3,019,70
Contributions to reserve	1,943,132	1,948,000	1,963,241	8,935,29
Capital expenditure funded from reserve Reprovision of Farm Close (Capital Exp)	(2,359,955)	(2,976,000)	(4,750,000)	(11,955,000
Net movement in year	(416,823)	(1,028,000)	(2,786,759)	(3,019,705
Balance at year end	5,806,464	4,423,287	3,019,705	(

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Other HRA expenditure

Service description

Budget managers: Head of Housing - Ms M. Ward

Senior Accountant (Housing) - Mr C. Mitchell

Service function Miscellaneous accounting entries and corporate recharges

Budget for the year ending 31 March 2022				
	2020/21 Actual £	2021/22 Estimate £	2021/22 Probable £	2022/23 Estimate £
HRA pension backfunding	100,000	100,000	100,000	103,000
HRA staff - accrued leave	37,500	0	0	0
HRA Leased Properties	(587)	0	0	0
Cost of capital charge Civic Centre Notional charge Interest payments (to MHCLG) Provision for uncollectable rents	43,000 89,920 44,425	43,000 0 90.000	43,000 0 90.000	43,000 0 90,000
Contribution to corporate expenses	243,000	248,000	278,000	282,000
Gross expenditure	557,258	481,000	511,000	518,000
_				

Dwelling rents and service charges income

Service description				
Budget manager:	Head of Housing - Ms M. Ward			
Service function	The collection of rent and heating charges on dwellings due on Council properties let to residents.			
Legal status	The primary legislation relating to housing management and the collection of rents are included in sections 20 - 27 of the Housing Act 1985.			
Policy objective:	To maximise rental collection thereby minimising the level of arrears. Implement rent increases in line with the DCLG's rent restructuring guidelines. Manage voids to minimise vacancies and loss of Income.			

Budget for the year ending 31 March 2022 Rents from dwellings				
<u>Income</u>				
Rent debit				
General stock dwellings	16,357,281	16,595,000	16,624,600	17,308,000
Tenants service charges	188,307	188,500	188,500	195,800
Rents of shared ownership properties	220,900	212,500	215,000	213,600
Heating charges	34,042	32,400	32,400	32,400
Gross rent for dwellings	16,800,530	17,028,400	17,060,500	17,749,800
Less voids (rent loss on empty dwellings)				
General stock dwellings	389,180	446,000	452,000	354,000
Tenant service charges	11,261	6,500	5,500	4,000
Heating charges	1,134	1,600	1,000	1,000
Total voids on dwellings	401,575	454,100	458,500	359,000
Net rent for dwellings	16,398,955	16,574,300	16,602,000	17,390,800

	<u>2021/22</u> Probable	<u>2022/23</u> Estimate
17 2,847	2,849	2,836
74	75	55
63	63	61
2	Estimate 47 2,847 3 74	Estimate Probable 47 2,847 2,849 3 74 75

Non-dwelling rents and income

Service description

Budget managers: Head of Housing - Ms M. Ward

Senior Accountant (Housing) - Mr C. Mitchell

Service function The collection of other HRA. rents and income

Legal status The primary legislation relating to the collection of HRA income

are contained in The Housing Act 1985, and the Local Government

and Housing Act 1989.

Budget for the year ending 31 March 2022				
	2020/21 Actual £	2021/22 Estimate £	2021/22 Probable £	2022/23 Estimate £
Non-dwelling rents and income				
Rents of other properties	62,665	62,400	62,200	62,200
Leasehold service charges	97,635	95,000	107,500	100,000
Mead Court service charges	40,048	18,000	20,000	20,500
Miscellaneous receipts (e.g. small land sales)	595	4,500	4,500	4,500
Sub total - other rents and income	200,943	179,900	194,200	187,200
Investment and mortgage income				
Interest on balances	33,256	0	32,500	95,800
Sub total - interest	33,256	0	32,500	95,800
	234,199	179,900	226,700	283,000

Housing revenue account

Subjective analysis					
	2020/21 Actual £	2021/22 Estimate £	2021/22 Probable £	2022/23 Estimate £	
Expenditure					
Employees	1,901,307	2,249,800	2,256,125	2,424,150	
Premises related (incl. repairs)	2,225,547	3,069,460	3,650,730	2,576,410	
Transport related .	38,094	54,220	53,260	43,100	
Supplies and services	620,309	749,630	841,275	858,164	
Support services	1,395,740	1,419,080	1,487,560	1,500,760	
Capital charges	5,508,158	5,428,008	5,455,439	12,398,618	
Gross expenditure	11,689,155	12,970,198	13,744,389	19,801,202	
Income					
Net rents	16,557,272	16,686,000	16,713,300	17,508,900	
Grants and Contributions	83,928	120,300	119,600	120,100	
Fees and charges	466,618	439,750	437,850	425,350	
Interest	33.256	0	32,500	95,800	
Recharges to General Fund	43,900	43,900	42,600	41,300	
Gross income	17,184,974	17,289,950	17,345,850	18,191,450	
Net expenditure	(5,495,819)	(4,319,752)	(3,601,461)	1,609,752	

